



APPLICATION FOR EMPLOYMENT PRE-EMPLOYMENT QUESTIONNAIRE

An Equal Opportunity Employer

PERSONAL INFORMATION

Date _____

Name _____

SSN _____

Last

First

M.I.

Present Address _____

Street

City

State

Zip

Phone Number _____

Mobile/Pager _____

Are you 18 years of age or older? (Circle One)

Y

N

Driver's License/State ID: _____

SPECIAL QUESTIONS

Do not answer any of the questions in this framed area unless the employer has placed a check on the line preceding the question indicating that the information is required for a bona fide occupational qualification, or dictated by national security laws, or is needed for other legally permissible reasons.

Height

U.S. Citizen? (Circle One)

Y

N

Weight

Date of Birth*

Fluent Foreign Languages

Read?

Write? _____

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respects to individuals who are at least 40, but less than 70 years of age.

EMPLOYMENT DESIRED

Position: _____

Date you
can start: _____

Desired
Salary: _____

Are you currently employed:

If so, may we contact
your present employer: _____

Ever applied to this company before:

If yes, when: _____

EDUCATION

	Name & Location:	No. of years attended:	Did you graduate:	Subjects Studied:
High School				
College				
Trade, Business or Correspondence School				

GENERAL

Subjects of special study or research work? _____

US Military
or Naval Service: _____

Rank: _____

Present Membership in
National Guard or Reserves: _____

APPLICATION FOR EMPLOYMENT - CONTINUED

FORMER EMPLOYERS (List last four employers)

Date (Month & Year):	Name and Address of Employer:	Phone	Salary	Position	Reason for Leaving:
From To					
From To					
From To					
From To					

REFERENCES (Provide the names of three persons not related to you, whom you have known for at least one year)

Name	Address	Phone	Business	Years Acquainted

PHYSICAL RECORD

Do you have any physical limitations that preclude you from performing any work from which you are being considered?
 (Circle One) Yes No

If yes, please describe:

In case of emergency, notify

Name	Phone	Relationship

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless if the date of payment of my wages and salary, be terminated at any time without prior notice."

Signature _____

Date _____

DO NOT WRITE BELOW THIS LINE

Interviewed by: _____

Date: _____

Comments: _____

Hired (circle One):

Yes

No

Position: _____

Department No.: _____

Salary/Wage: _____

Start Date: _____